




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE

  
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**OFFICE MEMORANDUM**  
 OM No. 144, s. 2022

15 November 2022

**DESIGNATION OF QMS TRAINING AND ADVOCACY TEAM (TAT) MEMBERS**

**To** : Division Officials and Employees

1. Pursuant to DepEd Order No. 009, s. 2021, INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM IN THE DEPARTMENT OF EDUCATION dated February 24, 2021, the following personnel are hereby designated as members of the QMS Training and Advocacy Team (TAT) of the Schools Division of Quezon:

Name	Designation	Functional Division/Section/Unit/Office
Reginal V. Marino	Leader	SGOD-HRTD
Michelle G. Duma	Co-Team Leader	SGOD-HRTD
Maria Dylin S. Garcia	Member	CID-IMS
Walter F. Galarosa	Member	CID-IMS
Paul Clifford N. Marquez	Member	SGOD-SocMoNet
Marbin Jeramil D. Fragata	Member	SGOD-PLANNING
Maria Bernadit M. Tupas	Member	SGOD-SMME
Wennie O. Gaela	Member	OSDS-PERSONNEL
Sherelyn Oroyo-Pardilla	Member	OSDS-RECORDS
Leah A. Perez	Member	SGOD-YFS
Norvic Villania	Member	OSDS-ADMIN
Edmund Marin, Jr.	Member	OSDS-ACCOUNTING

DEPEDQUEZON-TM-SDS-04-010-005



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2. The members of the QMS – Training and Advocacy Team (TAT) shall have the following responsibilities:
  - a. Orient employees and disseminate information on QMS-related matters, such as ISO 9001 standards, Organizational Knowledge, QMS Manual, PAWIM, and Quality Policy;
  - b. Capacitate employees on the development of their Operations Manuals and Planning Documents;
  - c. Develop effective training and advocacy materials to enable the successful implementation and sustainability of the QMS;
  - d. Plan and coordinate effective deployment and efficient use of QMS training and materials;
  - e. Develop and disseminate IEC materials to strengthen awareness on QMS and build a culture of continuous improvement; and
  - f. Provide feedback and updates to the QMR on the status of QMS-related training and awareness.
  
3. Dissemination of this Memorandum is hereby enjoined.

**ELIAS A. ALICAYA, JR., EdD**  
OIC-Schools Division Superintendent

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